

**July 7, 2016**

**REQUEST FOR PROPOSAL FOR COMMERCIAL  
REAL ESTATE BROKER  
CITY OF MORROW, GA**

Please be advised that the City of Morrow, Georgia, in coordination with the Downtown Development Authority and the Urban Redevelopment Agency for the City of Morrow (hereinafter collectively the "City") is publishing this Request for Proposals for Commercial Real Estate Broker services.

The City will now be accepting sealed proposals any time before August 1, 2016, at 2:00 p.m. If you are interested in submitting a proposal for the Commercial Real Estate Broker contract, please send sealed proposals to Morrow City Hall, 1500 Morrow Rd, Morrow, GA 30260 no later than that time.

A pre-proposal meeting will be held on July 20 at 2 o'clock at Morrow City Hall. During this meeting you can ask any details related to the commercial properties along Hwy. 54 and Mt. Zion around Southlake Mall, Clayton State University, and the Interstate 75 Exit 233 that are included in this initiative.

Please ensure that all proposals submitted are sealed and sent either by registered mail and/or hand delivery. Please mark them to the attention of Sylvia Redic.

Amendments and Inquiries: If you have any questions related to this proposal process, please contact Sylvia A. Redic at [sylviaredic@cityofmorrow.com](mailto:sylviaredic@cityofmorrow.com). Prior to submitting your proposal, please check the City of Morrow website at: [www.cityofmorrow.com](http://www.cityofmorrow.com) for any amendments and/or addendums to this Request for Proposal. No individual notification will be given, but any changes to the process will be posted.

Please note that the Broker will have exclusive listing to these properties, and will be required to enter into a contract acceptable to the City, but which shall be in line with the proposal submitted.